

Virginia Woods Monthly meeting

July 8, 2025

Location: 208 Appalachian Way

1. Welcome, call to order at 7:12pm. Quorum met with 3 of 4 board members present.
James Trewin Treasurer, Mark Shelpuk VP, Michelle McDaniel Secretary
2. Secretary report-Michelle
 - a. Minutes read out loud from May meeting and copies to be emailed the following day. Minutes were motioned for approval by James and seconded by Mark
3. VP report -Mark
 - a. Regarding the parking in our neighborhood by the park at the end of Appalachian Way, school board member Amy Dankel is connected to Mark Shelpuk through a different social channel. The update is that the superintendent recommended that the operations manager on campus will keep the gate closed to deter students from parking in the neighborhood and cutting through the neighborhood park to the sports facilities at the high school
 - b. Home at the end of Appalachian Way had a letter sent regarding landscape violations. Mark will send other violation letter
 - c. Roof on another home on Appalachian Way is over 20 year old and should be addressed
 - d. Home on Jamestown Ln has two garage doors and both appear to have damage and should be addressed
4. Treasurer -James Trewin
 - a. Operating fund is at \$55,715 Reserve is at \$17,941
 - b. Resale request for 313 Appalachian Way, to close on July 18, 2025
 - c. Inadvertently paid landscaper Roberto out of personal checkbook for last month (Personal James Trewin account). Memo was noted on the reimbursement and James reimbursed himself for the mistake.
 - d. Lawyer bill was \$400. No other significant costs
 - e. There is a small leak somewhere along Lake Forest. Need to find out from Chris if Roberto is taking care of this under the sprinkler contract (Michelle texted Chris during the meeting, but didn't hear back).
5. President -N/A
6. Pool
 - a. Gazebo fan not working

- b. Pool light not working
 - c. Consider contacting Southernwind when holidays come up to make sure pool is getting maintained over a three day weekend. Labor Day will be the next holiday. Contact Ronnie for this
- 7. Landscape
 - a. Chris not present, but was texted to ask if he would contact Roberto about sprinkler issues
- 8. Social
 - a. No 4th of July parade this year. Maybe for the Sestercentennial for 2026 for the 250th year
 - b. Kari Gibbs was our Welcome committee member for years, Zoe and James Trewin agreed to step up and deliver baskets to new neighbors. Michelle will come up with some sort of “thank you” card at the next meeting to send to Kari for her service.
- 9. New Business
 - a. Michelle will do the thank you card for Kari
- 10. Meeting close, adjourned at 8:29 by Mark Shelpuk